

Adolescent & Family Counsellors Association, Inc.

MINUTES of AFCA EXECUTIVE MEETING Friday 14th December, 2007 Darling Harbour, Sydney

Meeting opened at 10.13am

Chairperson: Meg Benson

Minutes taken by: Lesley Withey

1. Welcome & Introductions:

Present: Grahame Williams, Melinda Abdul Rahim, Meg Benson, Joanne Khurana, and Lesley Withey

2. Apologies:

None

3. Confirmation of Minutes of the last Executive meeting on October 4th 2007

The previous Minutes were read and accepted by Grahame Williams

4. Business arising from previous minutes:

- Mel will write a letter to DoCS to apply for \$6,000 towards the funding for the 2008 conference. This is an increase of \$2,500 from the previous funding given to our Association.
- Mel will also write to DoCS for money to fund the training day we are organizing for all AFCA members
- Jo will talk to Rosa ???? in regards to her costs and available dates to facilitate a training day for AFCA members. We are hoping that this will take place in or near April.

5. General Business

Members:

- We have had 1 new member since our last meeting and this is: Gemma from CAFS in Hornsby. A big welcome to Gemma,

- We now have 30 members in total
- We lost Anne Bourne, from Rosemount, one of our AFC members and wish her well in her new venture

2008 Conference:

- It has now been finalized our dates for the 2008 Conference will be August 27th 28th and 29th . Please consider being there the night before so as to be fresh and ready for a 9.30 start.

Fees:

Mel:

- Sue Huein's travel expenses were approved by the committee which were between the dates of 10/02/06 – 02/02/07. These being for her car expenses of 55cents per kilometer.
- At this point in time the Executive Committee decided will not be adding the RBA (Results Based Accountability) to our Stats Database. All previous data is irrelevant and so not required.
- The Executive Committee discussed the advantage of being part of the CSGP DoCS meetings that are held in Sydney. Mel will source where and when they are held and inform the other members.

AFCA Training day

- Our training day is still in the development stage as addressed in the section, 'Business Arising from the Previous Minutes'

Executive meetings until the end of the financial year:

- March 13th 10.30 Darling Harbour
- June 12th 10.30 Darling Harbour

6. New Members

Hunter:

Country Region:

Western Sydney Region:

Inner Metropolitan: Gemma from CAFS (Clifton Adolescent and Family Solutions)

7. **Any other Business**

- No other business

8. **Date of next Meeting**

March 13th 2008 at Darling Harbour

9. **Meeting Closed:**

Thank you to our members who attended the Executive AFCA meeting
And it was closed at 12.15pm.